

☐ Amended

IN THE MATTER OF THE ESTATE OF

WILLIAM ELLIOTT,

deceased

**Notice Setting Time to Hear  
Application and Deadline for  
Filing Claims**  
(Informal Administration)

Case No. \_\_\_\_\_

**SAMPLE****PLEASE TAKE NOTICE:**

1. An application for informal administration was filed.
2. The decedent, with date of birth December 30, 1940 and date of death July 1, 2011 was domiciled in (decedent's county) County, State of Wisconsin, with a mailing address of 123 Something Street, Someplace, WI 51111.
3. The application will be heard at the (decedent's county) County Courthouse, \_\_\_\_\_, Wisconsin, Room \_\_\_\_\_, before \_\_\_\_\_, Probate Registrar, on (Date) \_\_\_\_\_ at (Time) \_\_\_\_\_.

**You do not need to appear unless you object. The application may be granted if there is no objection.**

4. The deadline for filing a claim against the decedent's estate is (Date) \_\_\_\_\_.
5. A claim may be filed at the (decedent's county) County Courthouse, \_\_\_\_\_, Wisconsin, Room \_\_\_\_\_.
6. This publication is notice to any persons whose names or address are unknown.

**\*DO NOT PRINT the following if left blank:**

- \*☐ The names or addresses of the following interested persons (if any) are not known or reasonably ascertainable: \_\_\_\_\_

If you require reasonable accommodations due to a disability to participate in the court process, please call \_\_\_\_\_ at least 10 working days prior to the scheduled court date. Please note that the court does not provide transportation.

\_\_\_\_\_  
Probate Registrar\_\_\_\_\_  
Name Printed or Typed\_\_\_\_\_  
Date☐ Please check with person named below for exact time and date.Form completed by: (Name)  
Mary Smith

Address

555 Blank Street  
Someplace, WI 51111

Telephone Number

(715) 999-9999

Bar Number (If any)

N/A

**DO NOT PRINT the following text when publishing this notice.****Notice to Newspaper and applicant:**

Notice must be given by publication of this notice in the following newspaper: (official county newspaper) \_\_\_\_\_ once a week for three consecutive weeks; the first publication date must be within 15 days from the date of this notice.

The applicant is responsible for providing a copy of this notice, a copy of the will and codicils (if any) or notice of the nature and amount of devise or bequest to all interested persons

- by mailing at least 20 days before the hearing; **OR**
- by personal service at least 10 days before the hearing.

The applicant/personal representative is responsible for providing the deadline for filing a claim against the decedent's estate to all known or reasonably ascertainable creditors.